

Fort Gordon Mobile Training Team (MTT) Requirements (FY15)

Overview: The Office of Information Assurance and Compliance and the Fort Gordon Leader College of Network Operations, DoDIN are dedicated to training the IA workforce to a standard that is in-line with the requirements of DoD 8570.01-M, Information Assurance Workforce Improvement Program and AR 25-2, Information Assurance.

http://iase.disa.mil/eta/iawip/content_pages/iabaseline.html

The training is for new IA professionals to earn their baseline certification for their assigned position. If one already has their baseline certification, they are no longer eligible for the remaining certs. The training is not for CEs or ramp ups for personnel who currently hold a cert. If a cert is more than 30 days expired, then a person is eligible to sit in the course.

The Mobile Training Team (MTT) from Fort Gordon, GA, Leader College of Network Operation, DoDIN is detailed to provide training to military, civilians, and DoD Contractors working in Information Assurance Technical Level II / III and Information Assurance Management Level I / II / III personnel performing IA functions. The CISSP class is a 9-day training session Monday-Thursday – excluding weekends. The Security+ and Network+ classes are a 5-day training session Monday – Friday.

Funding requirements: There is **NO EXPENSE** to the organization to request an MTT or for the instructors. The only expense to the individuals is the purchase of a textbook for the class, if they want a hardcopy to retain for themselves and mark in. The organization will be provided with student handouts for each course. The student handouts are developed and updated by our team. However, the CISSP class is paperless due to high volume of content. A zip file will be sent to the POC in advance for student distribution.

CISSP: The textbook that will be used while in class for the CISSP course is CISSP Study Guide 2nd Edition of Syngress ISBN: 978-1-59749-961-3.

Security+: The textbook that will be used while in class for the Security+ course is CompTIA Security+ Study Guide, 6th Edition (Sybex) ISBN: 978-1118875070.

Network+: The textbook that will be used while in class for the Network+ course is CompTIA Network+ Study Guide, 2nd Edition (Sybex) ISBN: 978-1-118-13755-0.

The textbooks can be accessed online using the link below:

<http://skillport.books24x7.com/login.asp?ic=0>

****Note: when there has been a version update, it can be up to 6 months before it is available online.**

Purpose: To provide training for a group of 12 (preferably 15) or more IA professionals who require appropriate Technical or Management level training in a centralized location and to eliminate excessive TDY cost of sending 12 or more Technical and Management personnel to a schoolhouse course located outside of a 100 mile radius.

Requesting organization's requirements: In order to request an MTT for CISSP Security+, and Network+ training, the requesting organization must complete the following requirements:

A. Requirements for requesting and MTT:

1. Must have a minimum of 12 (preferably 15) appointed IA Workforce students or a max of 20 students.
2. All students must be registered in the Army's Training and Certification Tracking System at <https://atc.us.army.mil> and have taken the on-line questionnaire to complete their profile.
3. Students must be working appointed in the IA positions listed below for the requested course.
 - a. CISSP MTT:
 - IAM II or IAM III
 - IAT III
 - CND-SP Manager
 - IASAE I-III
 - b. Security+ MTT:
 - IAT II-III
 - IAM I
 - c. Network+ MTT
 - IAT I
 - d. CEH MTT
 - CNDSP Analyst
 - CNDSP Infrastructure Support
 - CNDSP Incident Responder
 - CNDSP Auditor
 - e. CISM MTT
 - IAM II - III
4. Ensure that all Army minimum training requirements as outlined in the IA Training and certification BBP are complete. Complete all skillport minimum training requirements at <https://usarmy.skillport.com> as required by your position, as stated in paragraph A of this memorandum and the IASO course at <https://ia.gordon.army.mil>
 - a. IA Fundamentals course (Leader College of Network Operations, DoDIN) website: <https://ia.signal.army.mil> (All)
 - b. Skillport training:
 - CIO G6/NETCOM Information Assurance Security+ 401 (SkillPort)
 - CIO G6/NETCOM CISSP 2013 (SkillPort)

- CIO G6/NETCOM Network+ 2014 (Skillport)
 - Military and DACs can self-register
 - Contractors must request skillport access by filling out the Contractor request form located at <https://atc.us.army.mil>, Compliance Information, Skillport-Contractor Info Sheet
5. Ensure that duty appointment orders and Privilege Access Agreements (PAA) are loaded in each individual's ATCTS profile. Duty appointment Orders and PAA templates are found at <https://atc.us.army.mil> under Compliance Information.
 6. Ensure that a training classroom will be available with a 20 seat lab with PCs connected to the network. **The lab must also include a projector for the Instructor.**

B. Requirements when emailing the MTT POC:

Provide primary and alternate months and dates for the CISSP, Security+, or Net+ training to charmisse.m.owens.ctr@us.army.mil that are at least two (2) months prior to requested date. Request that are less than (2) months prior to training dates will be considered on a case by case basis.

C. Leader College of Network Operation, DoDIN Requirements:

Leader College will provide the organization Security+ training that maps to the objectives based on the CompTIA Security+ 401 commercial certification exam. Leader College will provide the organization CISSP exam training that is mapped to the 8 domains that are tested in the (ISC)² CISSP **2015** commercial certification exam. Leader College will provide the organization Network+ training that maps to the objectives based on the CompTIA Network+ **N10-006** commercial certification exam.

We will provide the following forms and information prior to class start date:

1. **At least 3 weeks prior to class:** Provide documentation to the local print facility at the organization's POC location to print and correlate study material prior to pickup date. The print facility location address will be sent to the Organization's POC when documentation is submitted.
<http://www.documentservices.dla.mil/locations.html>
2. **If training is approved less than two prior to class, it is the requesting organization's responsibility to provide the print material.**
3. Once training dates have been approved, the Memorandum of Agreement signed and submitted will be signed by and returned outlining the agreement between the organization and organization's Information Assurance Manager or Commander.

D. Organization Requirements:

The Organization's POC must ensure that each individual scheduled for training is aware of the DoD baseline certification requirement to obtain commercial certifications (ref: https://atc.us.army.mil/iastar/docs/Training_BBP.pdf) after attending the training.

1. Ensure that roster is posted in ATCTS as required.
2. **Not later than (NLT) four (4) weeks out from training**, sign and submit the Memorandum of Agreement between the Leader College of Network Operations, DoDIN and the IAM or Commander of the servicing organization. Please note that the MOA must be signed by the IAM or Commander then emailed to charmisse.m.owens.ctr@us.army.mil.
3. **Oversee and/or facilitate registered students to ensure that the prerequisites are completed prior to deadline. Prerequisites should be completed NLT 2 weeks prior to class start date for regular courses and CONUS locations. Prerequisites should be completed NLT 3-4 weeks prior to class for specialty (CEH and CISM) and OCONUS locations (including HI and AK). In the case that ATCTS doesn't upload completed training, students should send screenshots (via email) to their POC and CC MTT Coordinator.**
4. Communicate with MTT Coordinator (charmisse.m.owens.ctr@us.army.mil) to answer any questions necessary to plan travel or carry out the course.
5. Ensure that **all** students can be released to attend the training without interruption. If any student misses more than **four (4)** hours during the Security+ /Network+ training and **one (1)** day of the CISSP training, they will be removed from the class and will not receive credit for attending.

The Fort Gordon Mobile Training Team has PearsonVue test kit capabilities but does not directly handle vouchers or assist with the process. For any information on this process, please review the voucher request procedures. (See appendix A)

Appendix A

1. Register on the Army Training and Certification Tracking System (ATCTS) at <https://atc.us.army.mil>
2. Establish your profile within your respective organization.
3. Voucher requests will go through the appropriate ATCTS manager/IAM for your organization:
 - a. The intent of the voucher program is to provide funding for mandatory certifications to those personnel who will fill designated Information Assurance positions (IANM, IANO, IAT, IAM, ACA, CA, DAA), NOT personnel performing typical IT administration and management roles outside of IA.
 - b. Vouchers are required to be used within 30 calendar days of receipt, ensure your requests are within the window especially when used in conjunction with future training.
4. You must complete all minimum training requirements listed in the IA Training and Certification BBP IAW the voucher you are requesting and the current IA position that you hold (if any). **ATCTS managers will verify all training is complete before approving voucher request forms.** This includes SkillPort training and pre-assessment tests.
5. Pre-assessment tests must be completed – Refer to the ATCTS website (https://atc.us.army.mil/iastar/preassessment_info.php) for specific guidance.
6. Download and complete the Voucher request form (voucher_request.pdf) located here <https://atc.us.army.mil/iastar/regulations.php>.